
SDCCPSG BOARD MEETING MINUTES

February 8, 2021 ZOOM Video and Audio

Meeting Called by: Nancy Floodberg

Attendees: Nancy Floodberg, Tony Jeske, Jim Paterniti, Bruce Lowe, Dolore Cohenour, Patsy Manning, Debbie Jordan, Jodi Harrison, Susan Howard

Absent: Lorenzo Higley, Ron Phillips

Facilitator: Nancy Floodberg

Secretary: Susan Howard

Timekeeper: Tony Jeske

AGENDA TOPICS

A. Time: 10:04am | Nancy Floodberg

Motion: That the minutes be accepted as corrected

Moved: Jim Paterniti

Seconded: Debbie Jordan

Vote: 8 ayes, one abstention

Motion carried

B. Action Items. | Nancy Floodberg

Board Member website info: One board member still needs to submit info. Email has been sent as reminder

Mailchimp – To this point, Nancy Floodberg has been unable to begin training; information from Lorenzo re: his involvement has not been received

Phone Tree Redistribution: - in progress

Person(s) responsibility: **Dolores Cohenour, Debbie Jordan;** see **Social Group report**

Selection of Website Analytics Program: **Bruce Lowe** has reviewed and selected what he feels works most effectively for SDCCPSG. It is good to go.

“I’m Here for You” program: in process; Debbie Jordan has been in touch with Oakmont who has expressed a desire not to proceed at this time. She will reach out to Wesley Palms for an update as to their desires.

Year End Legal Requirements: To be detailed in **Treasurer’s report**

Connection with PMDA re: succession planning/mentor program: David Miles and Sarah Jones are currently working to develop these programs – ongoing. As program develops, support groups will be contacted for feedback/involvement. Some discussion around how **SDCCPSG** can employ certain techniques for succession until above mentioned programs are in full swing.

UPDATES

A. Treasurer's Update | Tony Jeske

Summary: Tony shared that the 2021 Directory is currently being printed and should be ready for mailing this week. There was some discussion about the directory format for the 2022 year. He will consider various options. Tax filings must happen this month. **Tony** suggested that the Annual Report be made at the PLPSG prior to the regular support meeting at the end of February, 2021. Donor letters for 2020 have been completed as have the Annual Minutes. The accounting audit will occur the week of 2/8/21 with Dolores Cohenour and Leigh Johnson overseeing.

B. Webmaster's Update | Bruce Lowe

Summary: See above in **Action Items**

REPORTS

A. President's Report | Nancy Floodberg

PFAIC rollout: Projected rollout remains May, 2021 and is on track to do so. The initial rollout will be through UCSD with Scripps and Kaiser to follow in time.

PF -MD TELEMED assmt: The program is being reconfigured; stay tuned for updates.

PASD -SG CALS, SDSSPSG: The association is very interested in Mentor Program development, a computer platform is being designed; the association is looking for financial support from individuals and groups to help implement the various parts of the actual program.

Step By Step Parkinson's Walk – August 21, 2021 – projected date. The current plan is live and virtual participation. **Paul Dawson** (North County) is overseeing the coordination of this event.

Events/Due Date Calendars: Reviewed important dates were noted as regards the Parkinson's community and board responsibilities.

March Newsletter: Plans/submissions/ideas for the March newsletter were discussed. **Bruce Lowe** has submitted ideas/info/article. **Dolores Cohenour** will assist **Nancy Floodberg** with editing/proofing.

Tremble Clefs: A workshop, "**Finding Your Voice,**" will be led by Kathleen Hansen, choral director. This workshop will be open to all with Parkinson's. **Jim Paterniti** encouraged all who can to participate.

B. Support Group Leaders' Reports | Nancy Floodberg, Jim Paterniti

January attendance numbers:

Speakers' Series (ZOOM) = 16 – Kathy Huynh presented, very well received

LITSPSG = 8

ECPSG = no information available

PLPSG = 8; decision to retain current name

VASG = has not yet started up: some discussion as to how to get veterans more involved

DUOPA = Due to very light attendance, this support group will now be a quarterly meeting

December Meeting going forward: It will be a social meeting only with support groups suspended for that month. It is at this time that the Annual Meeting will also be held.

Summary: After a review of attendance numbers, there was discussion regarding the unwillingness of some attending ZOOM meetings to identify themselves during meetings. **Nancy Floodberg** outlined the discomfort that may cause for others in the meeting. See “**Decisions**” section for decision regarding this issue.

C. Social Chairman's Report. | Debbie Jordan

Summary: It was reported that **Dolores Cohenour** will oversee the updating for contact info and distribution of call lists to callers on Phone Tree. It was further decided that calls will be made every other month to community members – callers have approximately 18 on their lists; this will cut their monthly calls to 9 per month. Further updates to procedures will be reported by **Dolores Cohenour** in March, 2021. **Nancy Floodberg** will get a resource sheet (to assist with questions that come up during calls) to those calling.

D. Treasurer's Report | Tony Jeske

Summary: Our financial position is a good one with \$35,000+ in our account.

E. Webmaster's Report | Bruce Lowe

Summary: **Bruce Lowe** gave an overview of January visits to the website and made comparisons to activity in 2019 and 2020. He is encouraged to see that visits have picked up. He asked that those with questions regarding the site and its usage submit them to him. He continues to look for ways to make our website easy to navigate and use fully. Bruce also brought up the need for board members to be aware of the fact that there are always those who are attempting to hack into personal information about a group's members. Proceed with care; in general: do not open things that are questionable; check email sender's address carefully, check safety measures used by a websites.

DECISIONS

A. Decision: Having identified PASD's Mentor Program in 2021 a priority, and reviewed its projected start up and annual budgets, how much do we want to donate and do we want to make particular allocations?

Discussion: Should this be a yearly donation? Is it wise to allocate to particular area of budget? Reviewed donations of other groups.

Motion: That a one-time donation in the amount of \$3,000 (not to be exceeded) be made to the PASD Mentor Program.

Moved: Jodi Harrison

Seconded: Tony Jeske

Vote: Unanimous in affirmative

Motion carried

B. Decision: Should those refusing to identify themselves at virtual support groups be removed from attendance?

Discussion: This centered on need to preserve the confidentiality of those participating. Concern that those unwilling to identify could have be seeking information for other purposes.

Motion: That a person not meeting participation requirements of the support group can be removed by the host of that meeting.

Moved: Tony Jeske

Seconded: Bruce Lowe

Vote: Unanimous in affirmative

Motion carried

C. Decision: Do we want to require participants to submit a copy of their COVID vaccination card to participate in future live support groups gatherings?

Discussion: It was determined that too much is yet undetermined as to the virus, vaccine efficacy and legal parameters for this decision to be made at this time. The question was tabled.

Next meeting – March 8, 2021, 10:00-11:30 am via ZOOM Telephone and Video Conferencing

There being no further business at 12:01pm

Respectfully submitted:

Susan Howard