



SDCCPSG BOARD MEETING | MINUTES

Meeting | 08/10/2020 | Meeting location ZOOM Phone & Video Conferencing
 Meeting called by Nancy Floodberg **Attendees:** Dolores Cohenour, Nancy Floodberg, Jodi Harrison, Susan Howard, Tony Jeske, Debbie Jordan, Bruce Lowe, Patsy Manning, Debbie Stubbe.

Type of meeting SDCCPSG Board Meeting
Facilitator Nancy Floodberg **Absent:** Jim Paterniti, Ron Phillips.
Secretary Susan Howard
Timekeeper Tony Jeske

Agenda Topics **I. REVIEW**

A. Time: 10:05am | **Board Minutes** | Nancy Floodberg

MOTION: The July Board Minutes be accepted as read.

MOVED: by Susan Howard, **SECONDED** by Tony Jeske.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

Action items	Person responsible	Deadline
None.		

B. | **Action Items** | Nancy Floodberg

Discussion: Outstanding Action Items reviewed.

Conclusion: Checked off completed July Action Items on July Minutes, outstanding Action Items identified, carried forward and/or assigned new deadline. These are:

Action items	Person responsible	Deadline
Hold virtual Ice Cream Social.	Nancy Floodberg	08/14/2020 ✓
Contact PF, PMDA re electronic library options.	Nancy Floodberg	09/14/2020 ✓
Present electronic library concept at next PASD SGL's meeting.	Nancy Floodberg	09/14/2020 ✓
Include PASD Policy Stmt in next SDCCPSG newsletter.	Nancy Floodberg	09/14/2020 ✓
Send Support Group Guidance Survey to participants.	Nancy Floodberg	09/14/2020
Revisit Zoom Support Group format.	Board Members	09/14/2020

II. UPDATES

A. | **Treasurer** | Nancy Floodberg

Discussion: Duopa equipment donations received.

Conclusion: Donation letters need to be sent.

Action items	Person responsible	Deadline
Send donor names and addresses to Tony Jeske.	Nancy Floodberg	08/15/2020 ✓
Send donation letters to donors.	Tony Jeske	09/14/2020 ✓

B. | **Webmaster** | Bruce Lowe

Discussion: Board member information for website.

Conclusion: Headshots/bio needed from Dolores, Debbie S., Jane, Jodi, Patsy, Ron, Jim.

Action items	Person responsible	Deadline
Board Members need to send headshot/bio to Bruce Lowe for website listing.	Dolores C., Jane G., Jodi H., Jim P., Ron P., Debbie S.	09/14/2020

III. REPORTS

A. | *President's Monthly Report* | Nancy Floodberg

Discussion: PF, UCSD-PD Hospital Policy & Procedure, PASD, Phone Tree, "I'm Here for You", Lawsuit Protection (handout). Newsletter, Events & Due Date Calendars (handouts), Cold Calls, AB2821 Letter (handout).

Conclusion: PF AIC Kits need to be ordered for distribution, as single kit orders will incur an \$8 s/h charge starting Sept. PASD's Virtual Walk is 8/22/2020 at 9:00AM – encourage attendance and submission of 15-second cellphone video of participation, creativity encouraged (Nancy can film if needed). Phone tree is well received – Debbie J. and Patsy offered to take over Nancy's and Bruce's calls. "I'm Here for You" project on hold (little response). Fed/State non-profit lawsuit policies protect volunteers. SDCCPSG submitted a letter supporting State Bill AB2821 (extends repeal date of CA State Parkinson's Registry), which passed. Re: cold calls – attorney has been identified to refer wrongful death inquiries to; Adult Protective Services no longer removes individuals from a home because family says they can't care for them.

Action items	Person responsible	Deadline
Order addition Parkinson's Foundation Aware in Care kits.	Nancy Floodberg	09/14/2020 ✓
Send Nancy's & Bruce's phone tree lists to Debbie J and Patsy.	Nancy Floodberg	09/14/2020 ✓
Encourage PASD Virtual Walk and video participation during phone tree call.	Board members	08/21/2020 ✓
Create and email 08/14/2020 Ice Cream Social flyer.	Nancy Floodberg	08/10/2020 ✓
Keep October Board Zoom meeting on the 12 th = Columbus Day.	Nancy Floodberg	09/14/2020 ✓

B. | *Support Group Leaders' Reports* | Nancy Floodberg

Discussion: PBPSG, PLPSG, DUOPA meetings, restarting of VA Support group, survey to SDCCPSG participants to determine format for support groups meetings.

Conclusion: PBSG = 4, PLPSG = 20, DUOPA = 5. VA meetings to resume. Future support group meeting formats/titles to be determined (PwP vs. Care Partners vs Speakers' Series) after approval and publication of PASD/SG Leaders' COVID-19 Policy and receipt of survey responses from SDCCPSG participants.

Action items	Person responsible	Deadline
Troubleshoot interface with SDCCPSG's Zoom account so Ron Phillips can set up/run VA support groups as an "additional host".	Bruce Lowe	09/14/2020
Determine support group formats based on survey results.	Board members	09/14/2020

C. | *Treasurer's Report* | Tony Jeske

Discussion: Financials, donations, Balance Sheet (handout), 2021 Directory.

Conclusion: Your Cause=\$20.00. There are no outstanding bills and the current bank balance is \$20453.00. 2021 Directory info gathering to begin, and determinations made as to best program to use to make gathering/sending of info easy.

Action items	Person responsible	Deadline
Develop verbiage for securing Directory update information.	Tony Jeske	09/14/2020 ✓
Research programs to streamline emails, surveys, flyers for easier distribution to SDCCPSG participants.	Nancy Floodberg	09/14/2020 ✓

D. | *Webmaster's Report* | Bruce Lowe

Discussion: Final overview of new website format. No Analytics available this month.

Conclusion: A new method to capture website analytics is being sought to better interface with the new format.

Action items

Search out programs to capture analytics that will interface well with new website.

Person responsible

Bruce Lowe

Deadline

09/14/2020 ✓

IV. DECISIONS

A. | None. | Click or tap here to enter text.

There being no further business, the meeting was adjourned at 12:00 noon.

Next Board Meeting September 14, 2020, 10:00 – 12:00P via Zoom

<https://zoom.us/j/408133800> (online)

+16699006833,,408133800# (phone)

Respectfully submitted by Susan Howard & Nancy Floodberg