



SDCCPSG BOARD MEETING | MINUTES

Meeting | 06/08/2020 | Meeting location ZOOM Phone & Video Conferencing
 Meeting called by Nancy Floodberg **Attendees:** Dolores & Bernie Cohenour, Nancy Floodberg, Susan Howard, Tony Jeske, Bruce Lowe, Patsy Manning, Jim Paterniti, Debbie Stubbe.

Type of meeting SDCCPSG Board Meeting
Facilitator Nancy Floodberg **Absent:** Jodi Harrison, Debbie Jordan, Ron Phillips.
Secretary Susan Howard
Timekeeper Tony Jeske

Agenda Topics

I. REVIEW

A. Time | 10:15A | **Board Minutes** | Nancy Floodberg

MOTION: The May Board Minutes be accepted as submitted.

MOVED: by Tony Jeske, **SECONDED** by Jim Paterniti.

VOTE: Board members in attendance voted unanimously in the affirmative. **THE MOTION CARRIED.**

Action items	Person responsible	Deadline
None		

B. | **Action Items** | Nancy Floodberg

Discussion: Outstanding Action Items reviewed.

Conclusion: Completed May Action Items checked off on May Minutes, outstanding Action Items identified, carried forward and/or assigned new deadline. These are:

Action items	Person responsible	Deadline
SDCCPSG website to be reformatted.	Bruce Lowe	07/04/2020
Inform High School PD Clue of "I'm Here For You!" Project.	Nancy Floodberg	06/08/2020
Revisit Zoom support group format.	Board Members	06/08/2020
Revisit future Board, PLPSG meeting location/s.	Board Members	08/10/2020

II. UPDATES

A. | **Treasurer** | Tony Jeske

Discussion: Audit letter, liability insurance.

Conclusion: Audit letter has been signed. Liability insurance purchased from Non-Profits Alliance Group.

Action items	Person responsible	Deadline
Email Audit letter to Nancy Floodberg.	Tony Jeske	07/08/2020 v

B. | **Webmaster** | Bruce Lowe

Discussion: Website reformatting was shared and is ongoing.

Conclusion: Reformatted website will be up by July 4th.

Action items	Person responsible	Deadline
Reformatted website online.	Bruce Lowe	July 4, 2020

III. REPORTS

A. | **President's Monthly Report** | Nancy Floodberg

Discussion: PF Caregiver Summit, Leadership Conf., and Advisory Board, PA weekly Webinars, Phone Tree, "I'm Here for You!" Project, Newsletter, Events & Due Dates Calendar.

Conclusion: PF Virtual Caregiver Summit was held 05/16/2020 and is on their website for viewing; Leadership Conf. will be virtual, and Nancy declined an Advisory position this year. PASD Webinars are stopping mid-June (viewer drop-off); Phone Tree is continuing and effective; "I'm Here For You!" Project is in process.

Action items	Person responsible	Deadline
Promote use of our Events Calendar and participation in our support groups via our Phone Tree.	Board members	Ongoing

B. | **Support Group Leaders' Reports** | Nancy Floodberg

Discussion: PBPSG, PLPSG, Do you DUOPA?; drop in support group attendance since going online.

Conclusion: June: PBSG = 2, PLPSG = 16, DUOPA (not held). Continue with groups as currently configured.

Action items	Person responsible	Deadline
None.		

C. | **Treasurer's Report** | Tony Jeske

Discussion: Financials, Balance Sheet (handout), contributions.

Conclusion: Fidelity Charitable=\$5,000.00, Network for Good=\$35.00, Amazon Smile=\$6.52. There are no outstanding bills and the current bank balance is \$21,100.55.

Action items	Person responsible	Deadline
Thank you letter to Fidelity Charitable.	Tony Jeske	06/13/2020 ✓
Check with Fidelity Charitable re: possible uses for their donation.	Nancy Floodberg	06/13/2020 ✓

D. | **Webmasters Report** | Bruce Lowe

Discussion: Google Analytics, Website reformatting, visitor hits, and site "Call to Action" (CTA) items.

Conclusion: Website hits were at 89 in May, down from 221 in April when PASD featured SDCCPSG's newsletter on their website. Current CTA items identified.

Action items	Person responsible	Deadline
None.		

IV. DECISIONS

A. | **Do we want to not accept the Parkinson's Association Rock Steady Boxing-South Bay \$500.00 grant?** | Nancy Floodberg

Discussion: Parkinson's Association is experiencing financial loss due to postponement of 5-K Step-by-Step Walk.

Conclusion: SDCCPSG has the funds to cover the \$500.00.

MOTION: SDCCPSG’s own funds be used to cover the \$500.00 equipment grant for Rock Steady Boxing-South Bay.
MOVED: by Nancy Floodberg, **SECONDED** by Tony Jeske.
VOTE: Board members in attendance voted in the affirmative with one-member abstaining. **THE MOTION CARRIED.**

Action items	Person responsible	Deadline
Notify PASD that grant is appreciated, but not needed at This time.	Nancy Floodberg	07/13/2020 √
Notify RSB-SB Coach Lisbeth Garces of new equipment funding Source.	Nancy Floodberg	07/13/2020 √

B. | *Do we want to survey our participants regarding the future composition and configuration of our support group, both virtual and live and, if so, when?* | Nancy Floodberg

Discussion: Discussion regarding Zoom groups’ attendance issue continued, and use of a survey to get a better understanding of support group needs/desires was proposed.

Conclusion: Conduct a survey.

MOTION: SDCCPSG conduct a survey next month to gather input from participants regarding the future composition and configuration of their support groups, both virtual and live.

MOVED: by Nancy Floodberg, **SECONDED** by Jim Paterniti.

VOTE: Board members in attendance voted unanimously in the affirmative. **THE MOTION CARRIED.**

Action items	Person responsible	Deadline
Forward potential survey questions to Nancy Floodberg.	Susan Howard Jim Paterniti	07/13/2020 √
Compile a support group participant survey for Board review.	Nancy Floodberg	07/13/2020 √

C. | *Do we want to incorporate speakers into our existing Zoom support groups?* | Nancy Floodberg

Discussion: Jim Paterniti will be speaking at our June Pt. Loma Support Group, which will give us an idea of how group participants may receive and respond to a speaker.

Conclusion: Explore the introduction of additional speakers into our Zoom support groups after completion of the participant survey.

QUESTION: Tabled.

Action items	Person responsible	Deadline
Revisit the addition of a speaker at our support group/s after completion of our participant survey.	Board members	08/10/2020

D. | *Do we want to offer Zoom support groups with different focuses and, if so, what and when?* | Nancy Floodberg

Discussion: To accurately answer the question, support group participant input is needed.

Conclusion: Explore the introduction of Zoom support groups with different focuses after completion of the participant survey.

QUESTION: Tabled.

Action items	Person responsible	Deadline
Revisit the addition of a support group/s with different focuses after completion of our participant survey.	Board members	08/10/2020

E. | *Do we want to extend an invitation to Patsy Manning to join SDCCPSG's Board as a Member-at-Large?* | Nancy Floodberg

Discussion: The Board enthusiastically supported Nancy's recommendations regarding Patsy and her many contributions to our support groups and participants .

Conclusion: Conduct a survey.

MOTION: SDCCPSG Board extend an invitation for Patsy Manning to join as a Member-at-Large.

MOVED: by Nancy Floodberg, **SECONDED** by Debbie Stubbe.

VOTE: Board members in attendance voted unanimously in the affirmative. **THE MOTION CARRIED.**

Action items	Person responsible	Deadline
Extend an invitation for Patsy Manning to join SDCCPSG's Board.	Nancy Floodberg	07/13/2020 ✓

There being no further business, the meeting was adjourned at 11:56AM.

Next Board meeting July 13, 2020, 10:00 – 11:30AM via Zoom

<https://us02web.zoom.us/j/408133800>

Respectfully submitted by Susan Howard & Nancy Floodberg